



Whitkirk Primary School

Templegate Walk, Leeds, LS15 0EU
0113 2606203
RKL Executive Headteacher: Mrs Helen Stout

2nd September 2020

Dear Parents/ Carers,

We are delighted to write to you to confirm that we will be fully reopening school on Tuesday 8th September (for pupils in Year 4, 5 and 6) and Wednesday 9th September (for our phased Reception start and pupils in Year 1, 1/2, 2, 3).

We have gone through a rigorous risk assessment process to ensure that we are able to reopen our doors to pupils with real confidence. To ensure the safety of our pupils and staff, the risk assessment details our attempt to reduce airborne transmission through adequate ventilation, distancing wherever possible and consistent bubble arrangements. We have also arranged for additional cleaning during the school day, we will continue to support good hygiene including regular hand washing and promoting “catch it, bin it, kill it” throughout school. We also have created contingency plans should there be an infection in school. We kindly ask that unless there is a medical reason to do so, children do not bring their own hand gel into school. Children will be washing their hands with soap and water and hand sanitiser stations are located around the school building.

Our Risk Assessment and Supporting Documentation will all be available on our new school website which will be live no later than Friday 4th September for you to view. However, attached to this letter are some important appendices for you to read in the meantime:

- A Guide for Parents/ Carers
- Drop off and pick up protocols

As mentioned in our previous letter, the school day will revert to our usual timings of 8:45am-3:15pm for all pupils; the one way system around the outside of school will remain and we ask that parents/ carers follow this at all times. Mr Nunan will be opening the school gates at 8:35am; teachers will be on the playground from 8:40am. We ask that you read the “Drop off and pick up protocols” carefully to avoid gatherings on the playground.

The car park will remain out of use to parents/ carers unless a blue badge has been shown at the main office or there are compelling circumstances. The car park barrier will be closed, including when parents/ carers will be dropping off/ collecting at Whikidz. This is to ensure the safety of our pupils as the car park has been reduced to allow children to enter school through the Small Hall entrance.

If you have any queries with regards to reopening school, or if your child requires prescribed medication which must be taken during school hours, please contact the school office on Monday 7th September.

We look forward to welcoming our pupils and families back into school.

Kind regards,

Mrs Stout